

THE INSTALLATION PROCESS FLOW CHART

You have hired The Howard Company to manage the install of your Drive-thru Equipment! Typical time frame for this process is 6-8 weeks.

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What Could Delay Your Install:

A Scope Of Work Questionnaire (SOW) will be sent with a meeting request to discuss the project. You will need to respond to this request to continue forward. Typical projects are running 12-16 weeks behind to labor shortage and volume.

5-10 Business Days

7-10 Business Days

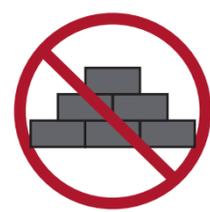
2-4 Weeks

After the SOW discussion, a survey will be scheduled by our installation project manager. Time frame for setting up a survey is 10-15 business days.

When survey is complete, you will receive a defined quote in 7-10 business days for install.

If permit is needed, it could take 3-4 weeks to obtain.

Once sign permit is obtained product will be shipped. After equipment is received on site and inspected, installation will be scheduled within 2-4 weeks.



No Electricity
If you do not have conduit and power to where the equipment will be installed, you must hire an electrician to complete this work prior to scheduling the install.

No Foundation
Foundations will add at least 4 weeks to the project. Footings for the equipment will need to be added to the scope of work, if not present at site. Permits will be required and will be billed as a pass through cost at the end of installation.

Incomplete SOW Info.
If you cannot provide detailed information for the SOW, we will need:

- site address
- site plan
- site contact
- site photos

City Requires Engineer Drawings
At the time of applying for a sign permit, the city may require stamped engineering drawings. Howard can provide drawings in 1-2 weeks, for an additional cost.

Note*

You must approve your quote. This will be sent to the sign company to confirm permits.

***Note:** *the previous noted conditions (electricity, foundation, permits) will need to be completed before shipping and installation can be scheduled. Please communicate timelines of any pending tasks as they become known.*

Please provide a copy of permits to the Howard Company if foundation work was done by another vendor.

